# Design & Develop a Safe Food Handler Course & Administrative Documentation

SELECTED COURSE CONTENT AND ASSESSMENT WRITTEN FOR THE CLIENT. LIST OF DOCUMENTATION CREATED FOR ANSI APPLICATION.

MICHELE PERRY FOR COGNETI – ALL RIGHTS RESERVED

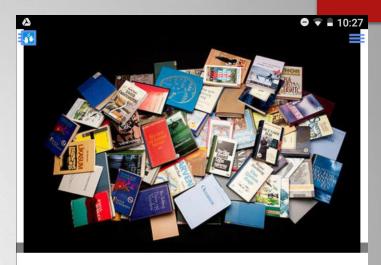
# **Project & Client**

- About the Project
- The client asked to revise existing content and add new content to encompass all aspects of Safe Food Handler certification.
- Project required research of the FDA Food Code and sourcing of media to enhance learning objectives.
- The client also requested the creation of documentation to accompany the application for ANSI accreditation.

- About the Client
- Cogneti uses
  gamification
  techniques to provide
  mobile learning on
  connected devices.
- The Cogneti Safe Food Handler course is in the final stages of gaining ANSI accreditation.

Cogneti Safe Food Handler is a seven level course which presents all the information a student needs to be able to pass the test for their state's Food Handler certification.

The course is aligned to the 2013 USDA Food Code and is in the final process of gaining ANSI accreditation.



In this seven-level course, you will learn your role in the prevention of Foodborne Illness. Each level will have a review to help remind you of what that level covered. After successful completion of all seven levels, you will be able to identify, categorize, and analyze elements of Foodborne Illness. This course is aligned to the 2013 USDA Food Code

- Level 1 Introduction to Foodborne Illness
- Level 2- Time/Temperature Control for Safety
- Level 3- Hygiene
- · Level 4 Receiving
- · Level 5 Storage
- Level 6 Preparing & Serving
- Level 7- Cleaning & Sanitizing

What You Will Learn



#### Time

#### Time is one side of the Control for Safety guideline.

The length of time food should remain either uncooked or not cooled must be limited.

Uncooked food left un-chilled for over 2 hours can begin to grow dangerous pathogens.

In weather above 90° Fahrenheit, time should be limited to one hour.



#### Hot Water sanitization

To use only hot water to sanitize kitchen items the water must be at least 171°F (77°C) and items must remain completely immersed for at least 30 seconds.



#### Dry Food Risks

Dry food should be stored in airtight and rodent-proof containers. Dry foods may include salt, sugar, dry spices, flours, cereals, pastas, or dry crackers.

There are three typical risks to dry food safety:

- · Humidity or moisture.
- · Insects or rodents that penetrate packaging or containers.
- · Chemicals that can directly contaminate.

Each level of the Cogneti course includes a review of information presented in that level



#### Review Cleaning & Sanitizing

In this final food flow section, you learned about cleaning and sanitizing food service areas.

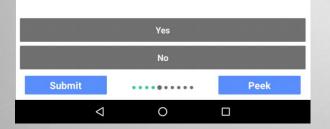
- · Cleaning removes dirt, dust, and debris; while sanitizing removes those items and reduces the number of foodborne illness pathogens.
- . When washing items that contact food, either by hand or machine, follow a 5 step program.
- Five steps include scraping or soaking, washing, rinsing, sanitizing, and drying.
- · Clean all equipment, cooling units, ovens, storage units, floors, and walls on a regular basis.
- · Sanitize any equipment dishes, pans, or other items that come in contact with TCS food products.
- · Store cleaning supplies away from food products.
- . Store dishes, utensils, and equipment in a way to avoid contamination.

## **Quiz & Exam Content**



Yes or No

After reading the employee policy guidelines Melissa's boss had her demonstrate the correct use of hair nets and identify the correct location for smoking. Was Melissa's boss correct in having her demonstrate her knowledge of the policy quidelines?



Students are encouraged to learn through reading content and taking review quizzes.

Once a student has successfully moved through all levels of reading course content and passing level quizzes, the course exam is unlocked.

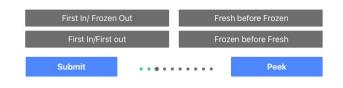
If a student does not pass the exam, they are shown the course levels which must be completed again before a new exam attempt is opened.

## **Quiz & Exam Content**



Rotating stock using the FIFO method ensures food safety. What does FIFO stand for?

Select ONE correct answer.





# **Quiz & Exam Content**



Choose the correct answer

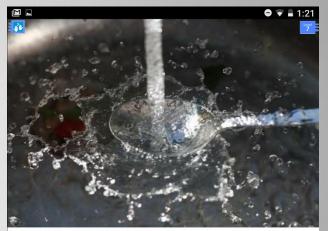
Chuck cut his knuckles this morning when he was working on his car before he came to work. The cuts are covered with bandages and he is wearing single-use food quality gloves. Is it okay for Chuck to work in the kitchen prepping food or should the manager have him work as a host?

Chuck should work only as a host

As long as he wears gloves & bandages he can work with f... 

Submit

Peek



When using a three-compartment sink to wash dishes, which of the following should you use the third compartment for?

Storing dirty dishes		
Rinsing		
Drying dishes		
Sanitation		
Submit	• • • • • • • •	Peek

# ANSI Accreditation Documentation

The American National Standards Institute administers accreditation standards accepted across many industries. The process to apply for ANSI accreditation involves a lengthy application process. Applicants are required to provide documented proof of meeting or exceeding ANSI requirements to gain accreditation. The following is a partial list of documentation created during the application process.

- ☐ Employee Policy
- Independent Contractor Policy
- ☐ Confidentiality Policy
- ☐ Employee Discipline Policy
- ☐ Hiring procedures
- ☐ Privacy Policy